



Board of Education

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President Joe Sonnefeldt called the Regular Business Meeting of the Board of Education of January 24, 2019, to order at 7:02 p.m. Board members present: Vicki Chung, Dennis Composto, Jennifer Kobus, and Joe Sonnefeldt. Eileen Kowalczyk arrived at 7:03 p.m. and Brian Maye and Gerald McCluskey arrived at 7:05 p.m. Absent: None. President Sonnefeldt said that there would be a change in the order of the agenda. He said the Board would go into Closed Session after the first Community Comments instead of near the end of the meeting.

Communications

Board of Education

Education Foundation: Member Chung attended the January 16 meeting. She said the upcoming Spring Gala scheduled for April 6 at Victoria in the Park was discussed. It is also the Foundation's 20th Anniversary and they are inviting past Chairs and Board of the Foundation. A Dine & Share was taking place that evening until 10:00 p.m. The next meeting is February 6 at 7:00 p.m. at Westbrook.

PTO Reports: Vice President Kowalczyk (Fairview) and Member Kobus (Lions Park) reported on the PTO meetings and events at the schools.

NSSEO: Member Maye reported on the January 9 meeting. He said the Shining Star was a second grader who had been at NSSEO since preschool. The presentation was to celebrate that this semester the student moved back full time to his home school where his siblings attend. New windows for Timber Ridge in the amount of \$500,000 were approved. NSSEO was pleased about the resolution to delay the policy for IDEA funds for one year.

Board President's Report: President Sonnefeldt

- Informed the Board that the February 7 meeting was cancelled
- Mentioned IASB has a workshop on "Trends in Collective Bargaining" scheduled for February 23. He recommended the workshop because negotiations will start about a year from now and neither he nor Member Composto, who both have negotiating experience, will be on the Board at that time.

Community Comments

President Sonnefeldt explained that this was the first of two opportunities for community to address the Board. He asked that people, who had questions, please complete a card at the back table and either he or an administrator would contact them with the information. Two people addressed Board. The first person had questions regarding the advantage to the district for being included in the TIF and the second person had questions regarding the purchase of the home and use of the property.

Closed Session

President Sonnefeldt said the Board would go into Closed Session now instead of later in the meeting for the purpose of discussing

- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and
- Collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees.

He said action would take place after closed session and entertained a motion. Member Composto moved, seconded by Vice President Kowalczyk, to move into closed session. Roll call vote resulted as follows

Yes: Chung, Composto, Kobus, Kowalczyk, Maye, McCluskey, Sonnefeldt

No: None Motion carried and the Board convened into Close Session at 7:22 p.m.

Regular Session

Member Chung made a motion, seconded by Member Maye, to return to open session. All members voted yes and the Board left Closed Session at 7:50 p.m. and returned to open session at 7:53 p.m.

New Business3. **Approve the Purchase of Property at 205 East Moehling Drive, Mount Prospect**

President Sonnefeldt commented about the homeowner contacting the district about the property late December. He said Lions Park is land-locked and is most challenging with its growing enrollment. He said the asking price of the home was \$262,500 and asked the Board for their comments. All Board members commented positively about the district purchasing the property. Member Composto said he had researched the property and lot size. He said the Board has discussed future expansion at Lions Park due to higher enrollments and the parking issue at Lions Park. Mr. Composto said every estimate online was substantially higher. He said it is important that the Board encourage homeowners with property adjacent to the district to contact the district when they decide to sell. Member Chung agreed with Member Composto and stated that the purchase wasn't previously discussed because it came up around the time of the December meeting. She said the Board did not have the time to get community feedback before making this decision. Member McCluskey also stated that this property was not discussed with the referendum because of it just becoming available. Vice President Kowalczyk and Member Kobus were in agreement with the others and said it was a great opportunity for the district. Member Maye asked Mr. Parisi, Assistant Superintendent for Finance and Operations, about the egress impact. Mr. Parisi said he does not think the street will be used as an exit but he would have some discussion with the village. President Sonnefeldt entertained a motion. Member Composto moved, seconded by Vice President Kowalczyk, to approve the contract for sale to purchase the property at 205 East Moehling Drive, Mount Prospect. Roll call vote resulted as follows

Yes: Composto, Kobus, Kowalczyk, Maye, McCluskey, Chung, Sonnefeldt

No: None Motion carried.

Staff Reports**Environmental Scan**

Dr. Aumiller started her presentation by reviewing the Mission and Vision Statements and Core Values. Dr. Aumiller said the Environmental Scan is the first step of the district's annual Strategic Planning Process. Six key success factors measure the district's success. They are:

1. Outstanding Student Performance
2. Rigorous and Coherent Programs and Services
3. Safe, Caring and Supportive Environment
4. Climate and Communications
5. High Performing Workforce
6. Healthy Financial Position

Under each key success factor are the key challenges and action plans for 2019 and beyond. They are

- ✓ Meet/exceed performance expectations on Illinois Assessments of Readiness (IAR)
- ✓ Develop and implement curricula that addresses standards and identifies appropriate instructional resources in all subject areas
- ✓ Proactively navigate a continuously changing technology environment to meet our instructional and organizational goals
- ✓ Upgrading and maintaining facilities
- ✓ Continue to expand on a 21st century learning environment
- ✓ Implement national and state reform legislation
- ✓ Proactively manage in an environment of changing funding patterns and increased financial mandates from the state and federal governments.

Dr. Aumiller said the next steps are to refine short- and long-term action plans, and internal documents such as the staffing plan, Master Facility Plan, Curriculum, Technology (presented today), and Communication Plans. She said the final draft of the revised Strategic Plan would be presented to the Board in May for their approval and administration will implement it for FY20. Superintendent Aumiller answered questions from the Board.

Technology Strategic Plan Update

Mr. Trevor Hope, Director of Technology, and Mr. Adam Parisi, Assistant Superintendent for Finance and Operations, presented to the Board on the Tech Strategic Plan. Mr. Hope said the Technology Steering Committee consisted of staff from each school and oversaw the new copiers, monitored 1:1 at Lincoln, and implemented 1:1 at fifth grade. Mr. Parisi said technology enhances modern teaching and empowers student learning and 21st century skills. A second layer of security is being added to school entrances. Mr. Hope explained the switch replacement project and the erate utilization since 2015. He said the website was rebuilt five years ago and will be redesigned to keep information easy to find while updating the site to a modern look. Another goal is to be as close as possible to 100% accessible for Americans with Disabilities. Mr. Hope answered questions from the Board.

Student Handbook Disciplinary Rules Policy 7:190 and Behavioral Supports

Ms. Cassie Black, Assistant Superintendent for Curriculum and Instruction, did a presentation on Social and Emotional Learning (SEL). She said the Student Code of Conduct was developed two years ago and addresses the district's philosophy and approach to addressing student behavior. She said it is based on legal requirements and best practices and is reviewed each year by the Parent-Teacher Behavioral Advisory Committee. It is presented annually to the Board for its review and approval. Ms. Black said there are the following three goals under the Illinois Social Emotional Learning Standards:

- Goal 1. Develop self-awareness and self-management skills to achieve school and life success.
- Goal 2. Use social-awareness and interpersonal skills to establish and maintain positive relationships.
- Goal 3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

She shared that schools that foster positive school climates can help engage all students in learning by preventing problem behavior and that a multi-tiered system of behavioral support can improve school climate, safety, and academic outcomes. Schools limit exclusion for bad behaviors. Schools teach and reinforce expectations for students to be safe, be reasonable, and be responsible. The district uses the Olweus Bullying Prevention Program that is designed for all students. She talked about using restorative justice, which is a mindset that values relationships, instead of punitive discipline. Ms. Black spoke about the multi-tiered system of support and through data reviews to identify students who need additional support. Ms. Black answered questions from the Board. President Sonnefeldt asked about the lunch policy for students at Lincoln and Mr. Suminski, Lincoln Middle School Principal, explained how the lunch periods are handled.

Superintendent's Report

Superintendent Aumiller

- Stated she asked Mr. Suminski, Lincoln Middle School Principal, to report on Lincoln's November 27 closing. Mr. Suminski did a presentation and said Lincoln closed due to a partial power outage that was discovered that morning. The decision to close school was made at 7:15 a.m. because administrators could not get confirmation from ComEd that the repairs could be made quickly. Students who rode bikes or walked to school were told to turn around and return home, after they contacted parents for permission. If they couldn't contact a parent, they waited until they could reach someone and get picked up. He said he boarded the buses and told students on board to notify their parents and either get a ride or wait at school until the bus could return from the Fairview/Lions Park route and drive them home. Parents who were dropping students off were notified by staff members who walked up and down the street to communicate with all cars. He said most students returned home quickly and easily, but about 80 students needed to wait at school for their bus or a ride. Those students waited in the Commons, which did have heat and was

supervised by staff. Unfortunately, one bus did not drop off in the usual spot and some students on that bus got off and walked home with other students who had been given permission to walk.

Mr. Suminski said the situation was complicated by the lack of internet and phone service. It took about 20-30 minutes for the district’s robocall to reach all parents. Staff members worked hard to instruct students and make sure parents were notified, even using their own phones. Mr. Suminski has met with a few parents and staff to review processes and find areas for improvement. There was also communication with the Mount Prospect Police and Fire Departments for additional guidance. He said thankfully this was not a true emergency situation and no one was in danger. It was a good learning opportunity and a chance to review procedures. Mr. Suminski answered questions from the Board and said he encourages parents to email or call him with any questions or concerns.

- Reported on a Freedom of Information Act (FOIA) request that was received on January 15 from Nathan Mihelich of Illinois Retired Teachers Association. He requested name and email address of all teachers or administrators who would be retiring in 2019. We replied to him the same day and informed him that at this time, we did not have any teacher or administrator retiring in 2019.
- Referenced the Strategic Plan Scorecard update that was in the packet. She asked the Board if they had any questions but no one did.

Consent Agenda

President Sonnefeldt presented the Consent Agenda. He pulled the minutes because Members Composto and McCluskey were not present at the December 20 meeting. He asked if any Member wanted any other item pulled, but no one did. Member Composto reviewed the bills and everything was in order. President Sonnefeldt entertained a motion to approve the Minutes. Member Chung moved, seconded by Member Kobus, to approve the Minutes of the Regular Business Meeting of December 20, 2018 – Open and Closed Sessions. Roll call vote resulted as follows

Yes: Kobus, Kowalczyk, Maye, Chung, Sonnefeldt
 No: None
 Abstain: Composto, McCluskey Motion carried.

President Sonnefeldt entertained a motion to approve the remaining items of the Consent Agenda. Vice President Kowalczyk moved, seconded by Member Kobus, to approve Items 2 through 6 of the Consent Agenda as follows

Item 2. Personnel Transactions

Accept the resignation of the following certified employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Kathleen Brehmer	Teacher-Art .5 FTE	Westbrook	12/28/18

Approve the employment of the following ESP individuals:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hire Date</u>	<u>Salary</u>
Danette Hantulla	Instructional Assistant	Lincoln	1/22/19	\$13.50/hour
Gerardo Mena-Casas	Custodian	Lincoln	1/18/19	\$13.75/hour
Karin Schmit	Instructional Assistant	Westbrook	12/21/18	\$13.50/hour
Elizabeth Wiley	Instructional Assistant	Lincoln	1/17/19	\$13.50/hour

Item 3. Financial Report – December 2018

Item 4. Accounts Payable Bills

Item 5. Approve Review of the Closed Session Minutes for the Period of January 2017 through June 2017 and Closed Session Audio Tapes for the Period of January 2017 through June 2017.

Item 6. Approve 2019-2020 School Calendar

Roll call vote resulted as follows

Yes: Kowalczyk, Maye, McCluskey, Chung, Composto, Kobus, Sonnefeldt
 No: None Motion carried.

Unfinished Business

1. Approval of the Following Board of Education Policies

President Sonnefeldt said the policies were First Read at the December 20 meeting. He said the Policy Committee consisting of Superintendent Aumiller, Vice President Kowalczyk, and Member Maye revised Policy 6:200 since the December 20 meeting. He asked if anyone had any questions or comments. The Board had a lengthy discussion on this policy. One Board member felt class sizes should be reduced to at least the state average. Other members said we could not get to the state average because we do not have the space. Another member asked about what led to the new wording for this policy and that lower class sizes were not an issue during the referendum discussions. Others thought the wording was too restrictive. The Board asked Superintendent Aumiller to work again on the wording of the policy. It was suggested that the wording include "In the best interest of the District and the students, the Superintendent shall have broad discretion in grouping students as the Superintendent deems appropriate and proper with consultation and advice from the Board." It should also include "the Board would establish class size guidelines on an annual basis." Superintendent Aumiller agreed to work on the wording and bring the policy back at the February 21 meeting.

President Sonnefeldt entertained a motion to approve the policies with the exception of Policy 6:200. Member Chung moved, seconded by Member Kobus, to approve the following policies

- 2:70 – Vacancies on the School Board – Filling Vacancies
- 2:80 – Board Member Oath and Conduct
- 2:120 – Board Member Development
- 2:150 – Committees
- 2:260 – Uniform Grievance Procedure
- 3:40 – Superintendent
- 4:15 – Identity Protection
- 4:45 – Insufficient Fund Checks and Debt Recovery
- 4:130 – Free and Reduced-Price Food Services
- 4:170 – Safety
- 5:10 – Equal Employment Opportunity and Minority Recruitment
- 5:20 – Workplace Harassment Prohibited
- 5:30 – Hiring Process and Criteria
- 5:60 – Expenses
- 5:100 – Staff Development Program
- 5:190 – Teacher Qualifications
- 5:200 – Terms and Conditions of Employment and Dismissal
- 5:220 – Substitute Teachers
- 5:230 – Maintaining Student Discipline
- 6:20 – School Year Calendar and Day
- 6:50 – School Wellness
- 6:60 – Curriculum Content
- 7:70 – Attendance and Truancy
- 7:100 – Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7:190 – Student Behavior
- 7:200 – Suspension Procedures
- 7:250 – Student Support Services
- 7:260 – Exemption from Physical Education
- 7:270 – Administering Medicines to Students
- 7:290 – Suicide and Depression Awareness and Prevention
- 7:305 – Student Athlete Concussions and Head Injuries

Roll call vote resulted as follows

Yes: Maye, McCluskey, Chung, Composto, Kobus, Kowalczyk, Sonnefeldt
No: None Motion carried.

Community Comments

President Sonnefeldt said this was the second opportunity if anyone from the audience wished to address the Board. Two people addressed the Board. The first person spoke about the fees and Kids' Corner. The second person addressed the Moehling property. President Sonnefeldt encouraged them to contact Mr. Parisi with specific questions.

New Business

1. Approve Summer 2019 Site Work and Building Improvements Bid

Mr. Parisi, Assistant Superintendent for Finance and Operations, presented bids for summer projects including the Fairview addition. He said there were 11 different bid packages totaling \$4,177,977. There was also an additional bid package to install air conditioning in the Fairview gym for \$33,000. The Board had questions whether these bids would change due to the purchase of the property by Lions Park. The bid packages were not specific to each building but to each type of work – such as concrete, asphalt, roofing, masonry, etc. Mr. Parisi explained that we could not change the work scheduled for this summer to include the new property. If the Board wants to do that, the bids would have to be redone which would make it impossible to start work at Fairview in March. The 2019 summer projects are

- Fairview: Build a four-classroom addition, expand the multipurpose room, and add air conditioning to the gym.
- Lions Park: replace the sprinkler system and rebuild the west parking lot.
- Lincoln: Rebuild the service delivery ramp and retaining walls; replace pump room duct work for the HVAC system; and repair rotted wood and aluminum window sills in the 300 wing.
- Westbrook: Improve the playground and add a bank of swings. Westbrook PTO is sharing some of this cost.

Mr. Parisi answered questions from the Board.

President Sonnefeldt entertained a motion to approve the bid packages. Member Kobus moved, seconded by Member Chung, to approve the following contractors to complete the summer 2019 site work and building improvements as bid:

• Bid Package #1 Earthwork and Site Utilities Albrecht Enterprises, Inc.	\$576,525
• Bid Package #2 Concrete Cibulka Concrete Construction Co.	\$294,340
• Bid Package #3 Asphalt A Lamp Road Builders	\$189,264.50
• Bid Package #4 Masonry Midwest Masonry, Inc	\$452,000
• Bid Package #5 General Trades Hargrave Builders Inc	\$1,045,700
• Bid Package #6 Roofing Elens & Maichin Roofing Co	\$174,200
• Bid Package #7 Flooring Johnson Floor Co.	\$182,562
• Bid Package #8 Fire Suppression U.S.A. Fire Protection, Inc	\$338,000
• Bid Package #9 Plumbing Charles F. Bruckner & Son Inc	\$103,330
• Bid Package #10 HVAC MG Mechanical Service Inc.	\$454,500
• Bid Package #11 Electrical Carey Electrical Contractors	\$367,555
Total of 11 Bid Packages	\$4,177,977
and	
• Bid Package #10 HVAC MG Mechanical Service Inc.	\$33,000

Roll call vote resulted as follows

Yes: McCluskey, Chung, Composto, Kobus, Kowalczyk, Maye, Sonnefeldt
No: None Motion carried.

2. Approve 2019–2020 Student Fees

Mr. Adam Parisi, Assistant Superintendent for Finance and Operations, did a presentation on student fees again as requested by the Board at the December 20 meeting. In his presentation he shared five different scenarios. All five scenarios included a day care option using RecPlex with the parents covering the cost of transportation to and from RecPlex. The difference in the scenarios was keeping all fees the same as 2018-2019; give a \$50 discount to a family for additional bus riders; give a \$100 discount to a family for additional bus riders; give a 25% discount for Kids’ Corner; or decrease Kids’ Corner fees to a point where no revenue is generated from the fees collected in 2018-2019.

Board discussion followed the presentation with Mr. Parisi answering questions. The majority of the Board members were concerned that discounts for multiple students from the same family for transportation or lowering Kids’ Corner fees would lower future fund balances too much. President Sonnefeldt entertained a motion. Vice President Kowalczyk moved, seconded by Member Chung, to approve Recommendation #1, No increase in any fees from 2018-2019 and allow parents who wish to use the RecPlex as a day care option to do so. Roll call vote resulted as follows

Yes: Chung, Composto, Kowalczyk, Maye, McCluskey, Sonnefeldt
No: Kobus Motion carried.

Board Discussion


Spring Community Forum

President Sonnefeldt said that we heard from Mike Cassidy, Mount Prospect Village Manager. He responded that he is not comfortable being a part of the Community Forum on the TIF prior to the upcoming election. He said he would participate after the election. President Sonnefeldt said the Board would discuss this at the next meeting.

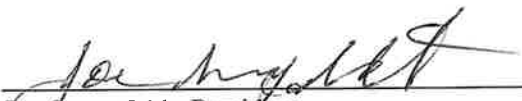
Adjournment

There being no further business to come before the Board, President Sonnefeldt entertained a motion to adjourn the meeting. Member Chung made a motion, seconded by Vice President Kowalczyk, to adjourn the meeting. Roll call resulted as follows

Yes: Composto, Kobus, Kowalczyk, Maye, McCluskey, Chung, Sonnefeldt
No: None Motion carried and the meeting adjourned at 11:49 p.m.



Virginia Webster, Secretary



Joe Sonnefeldt, President

Date of approval: February 21, 2019