



Board of Education

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Call to Order and Roll Call

President Eileen Kowalczyk called the Regular Business Meeting of the Board of Education of January 28, 2021, to order at 7:03 p.m. Board members physically present at Fairview School were Vicki Chung, Brian Maye, and Eileen Kowalczyk. Attending through Zoom conferencing were Kimberly Fay, Jennifer Kobus, Gerald McCluskey, and Rachael Rothrauff. Absent: None.

Communications

Board of Education

- NSSEO: Member Maye said he attended the January 6 meeting and had the pleasure of hearing about this month's Shining Star, a Lions Park student. They reviewed the project of the new gym at Timber Ridge. They already have the money for the gym which will cost about \$6M and should be started this summer. The hybrid schooling and all the struggles were discussed and they are planning on moving to full time in-person schooling at some point.
- Education Foundation: Vice President Chung said she attended the last meeting which was January 19. The fundraiser was discussed which was a big success and completely sold out. The next meeting is February 16 at 7:00 p.m.
- PTO Reports: Member Kobus (Lions Park), Member Rothrauff (Westbrook), and Member Fay (Fairview) reported on PTO meetings.
- Board President Report:
President Kowalczyk said the February 4 tentative meeting was cancelled.

Community Comments

President Kowalczyk said there were two times on the agenda for community comments. Those wishing to share comments, who were not in attendance at the meeting, were to email their comments using the Board feedback form on the district's website. The emails were seen by each of the Board members and district administration. The comments were posted on the website at noon that day. A parent of a fifth grade Lions Park student addressed the Board that she wanted full time in-person even if it was less than six foot distancing like District 25 is doing. She requested a realistic date when students would be full time. President Kowalczyk said this was going to be discussed later in the meeting.

Staff Reports

- Environmental Scan
Dr. Aumiller said the purpose of the Environmental Scan is to identify trends and analyze factors on the horizon to aid the district in taking advantage of opportunities and planning for threats. It provides valuable input for strategic planning and supports goal identification to optimize resources. It anticipates training needs of staff and increases return on investment to the taxpayers. She reviewed the six key success factors which are:
 1. Outstanding Student Performance
Talked about the assessments, especially the Illinois Assessment Readiness (IAR) which will be administered this spring.
 2. Rigorous and Coherent Programs and Services
Spoke about the curriculum review for 2021-22 including Social Emotional Learning (SEL) Standards, 1:1 Chromebooks for k-4th, equity implementation in accordance with state mandates, and incorporating and implementing culturally responsive standards in subject areas mandated by the state for 2021-2023.

3. Safe, Caring and Supportive Environment

Explained that the security audit would be completed once the students are back and that Lions Park would have a four classroom addition and the multipurpose room redone like Fairview was done last year. The flooring in the hallways and common areas at Lincoln will be replaced next summer.

4. Climate and Communications

Reviewed some of the items that would be happening such as compliance with SOPPA (Student Online Personal Protection Act), WiFi replacement, upgrading PowerSchool, and biannual Satisfaction Survey.

5. High Performing Workforce

Informed that there are monthly meetings with both union leadership and have been actually weekly with the pandemic. The MPESPA contract runs through June 2024. The teacher contract is through June 2022 and negotiations will probably begin winter of 2022.

6. Healthy Financial Position

Mentioned at the federal level the CPI for 2020 was 1.4% which will affect the FY23 budget, and that the district continues to implement provisions of ACA and monitor changes to the law. At the state level the district monitors the financial stability of the state including legislation on state budget, pension obligations (cost shift to employers), and property tax freeze.

Superintendent Aumiller said the next steps will be to refine short- and long-term action plans and internal documents such as the staffing plan, Master Facility Plan, Curriculum, Technology (presented at this meeting), and Communication Plans. The final draft of the revised Strategic Plan will be presented to the Board in May for their approval and administration will implement the revised Strategic Plan for 2021-22 starting in June. Superintendent Aumiller, Assistant Superintendent Gorr, and Assistant Superintendent Parisi answered questions from the Board. There were questions regarding the IAR testing, CPI, equity mandates, and the security audit. It was decided that Mr. Parisi would see if he could get as complete as possible preliminary report that he would discuss with the Board at a future closed session.

• Technology Strategic Plan Update

Mr. Mark Fijor, Director of Technology, did a presentation to the Board. He started by saying that there have been different learning models since last March due to the pandemic. He said 1:1 Chromebook initiative was expanded to grades K-8 and over 2,300 devices were deployed. He gave credit to his tech team at admin and all the BTAs for all the support they gave staff and assisting with over 1,200 requests from families. He said professional development has been focused on strategies for delivering remote instruction. For early childhood students, i-Pads have been purchased and the tech department continues to develop and review device replacement cycles. Mr. Fijor shared the different software that is being used. He said access to technology has never been greater in the district and staff exposure to and understanding of technology has increased. Over the 2021 summer, student devices will be cleaned/repared for the start of the 2021-22 school year. There will be a wireless upgrade as existing equipment is over five years old and approaching end-of-life. The plan is to use E-Rate funding and a competitive bidding process to lower the overall cost. Student Online Personal Protection Act (SOPPA) goes into effect July 1 and all online services utilized by the district will be posted. Privacy plans and procedures for data breaches will also be addressed. There will be an update to PowerSchool for an improved student contact system and work will be done to improve the registration process. The technology department will continually improve communication and sharing of information with the community and will design opportunities for parent technology education/information nights. Mr. Fijor answered questions from the Board. Member McCluskey thanked Mr. Fijor and said without technology what has happened with Covid would have never worked.

- Superintendent's Report

- Superintendent Aumiller said she had one Freedom of Information Act (FOIA) request to report. She said we received a request on January 11 from Bernadette Soto of the Carpenters Union. Ms. Soto requested a list of our schools that Anderson Lock performed work on in 2019. We responded on January 14 and informed her that in 2019 Anderson Lock performed maintenance work at all four of the schools in the district.
- She gave an update on the Task Force which has met three times as a whole group. The Task Force broke into three smaller groups which have also met separately. They will be sending a survey to the community on Monday, February 1, and the next meeting of the group is February 9. The Task Force will report to the Board at the February 18 meeting. Superintendent Aumiller and Dr. Mary Gorr, Assistant Superintendent for Teaching and Learning, answered questions from the Board. There were inquiries about the surveys that would include questions about parent preferences, distancing, and quarantining after spring break. There were also questions about vaccinations and Kids' Corner.

Consent Agenda

President Kowalczyk said it was not necessary to pull the minutes from the Consent Agenda because all members were present at the meetings. Member Rothrauff reviewed the bills and said everything was in order. President Kowalczyk entertained a motion to approve the Consent Agenda. Vice President Chung moved, seconded by Member Fay, to approve the items of the Consent Agenda as follows

Item 1. Minutes of the following Board of Education Meetings

- Regular Business Meeting December 17, 2020 – Open Session
- Special Business Meeting January 7, 2021 – Open and Closed Sessions

Item 2. Personnel Transactions

Approve the employment of the following certified individuals:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hire Date</u>	<u>Salary</u>
Joseph Bajorek	Teacher – Math/Science	Lincoln	1/19/21	* \$22,400
Mark Williams	Teacher-LA/Social Science	Lincoln	1/13/21	* \$29,653

*Salary includes Board paid TRS

Approve the employment of the following ESP individuals:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hire Date</u>	<u>Salary</u>
Lynda Franco	Instructional Assistant	Lions Park	12/16/20	\$16.02/hour
Adriana Tapia	Custodian	Lincoln	1/12/21	\$18.98/hour

Approve the change of status of the following ESP employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Amy Mick	From 1.0 FTE to .5 FTE Instructional Assistant	Westbrook	1/19/21

Accept the retirement of the following ESP employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Virginia Webster	Secretary to Supt & Board	Admin	6/30/21

Accept the resignation of the following ESP employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Mark Williams	Instructional Assistant He was hired as a teacher effective 1/13/21	Lincoln	1/12/21

Item 3. Financial Reports – December 2020

Item 4. Accounts Payable Bills Totaling \$273,028.62

Item 5. Approve Review of the Closed Session Minutes for the Period of January 2019 through June 2019 and Closed Session Audio Tapes for the Period of January 2019 through June 2019

Roll call vote resulted as follows

Yes: Chung, Fay, Kobus, Maye, McCluskey, Rothrauff, Kowalczyk
No: None Motion carried.

Unfinished Business

1. Approve the Following Board of Education Policies

President Kowalczyk said the policies were First Read at the December 17 meeting. She asked if anyone had any questions or comments but no one did. President Kowalczyk entertained a motion to approve the policies. Member Fay moved, seconded by Member Maye, to approve the following policies

- 3:40 – Superintendent
- 4:10 – Fiscal and Business Management
- 4:55 – Use of Credit and Procurement Cards
- 4:80 – Accounting and Audits
- 4:90 – Student Activity and Fiduciary Funds
- 4:150 – Facility Management and Building Programs
- 4:175 – Convicted Child Sex Offender; Screening; Notifications
- 5:30 – Hiring Process and Criteria
- 5:190 – Teacher Qualifications
- 5:270 – Employment At-Will, Compensation, and Assignment
- 6:15 – School Accountability
- 6:20 – School Year Calendar and Day
- 6:40 – Curriculum Development
- 6:280 – Grading and Promotion
- 6:315 – High School Credit for Students in Grade 7 or 8
- 6:340 – Student Testing and Assessment Program
- 7:100 – Health, Eye, and Dental Examinations; Immunizations and Exclusion of Students
- 7:140 – Search and Seizure
- 7:300 – Extracurricular Athletics
- 7:325 – Student Fundraising Activities

Roll call vote resulted as follows

Yes: Fay, Kobus, Maye, McCluskey, Rothrauff, Chung, Kowalczyk
No: None Motion carried.

Community Comments

President Kowalczyk said this was the second time for community comments. The same parent addressed the Board regarding full time in-person learning even if it was less than six foot distancing. She spoke at length about other districts that are in-person full time and pursued two-way conversation with the Board.

New Business

1. Approve summer 2021 Site Work and Building Improvements Bid

Mr. Adam Parisi, Assistant Superintendent for Finance and Operations, said he presented to the Board in October two main projects for summer 2021 work – Lincoln hallways and common areas floors and an addition at Lions Park of four classrooms and expansion of the multipurpose room. He said the district's construction manager published a bid notice on December 9 to perform the site work and building improvements. The bid opening was January 14 and the money will be spent from the FY 21 and FY22 budgets. Mr. Parisi said he was ecstatic that sixty-seven contractors bid and were \$400,000 less than cost estimates. He

said similar to Fairview, work would begin in March, the fencing would be installed, and the day school is out, they would begin inside work. Mr. Parisi reviewed the eleven bid packages.

<u>Bid Package</u>	<u>Contractor</u>	<u>Base Bid</u>
#1 Earthwork and Site Utilities	Fox Excavating	\$265,000
#2 Asphalt	Advantage Paving	\$60,900
#3 Concrete	Eagle Concrete	\$131,300
#4 Masonry	A-one Group	\$249,800
#5 General Trades	RB	\$758,000
#6 Roofing	L. Marshall	\$118,500
#7 Flooring	Libertyville Tile	\$210,931
#8 Fire Protection	USA FP	\$54,870
#9 Plumbing	Ernie Peterson	\$54,500
#10 HVAC	MG	\$223,300
#11 Electrical	Prospect	\$273,200

Mr. Parisi recommended that the Board approve the eleven bid packages. Board discussion followed and Mr. Parisi answered questions from the Board. President Kowalczyk entertained a motion to approve the bid packages. Member Maye moved, seconded by Member Rothrauff, to approve the contractors listed above to complete the summer 2021 site work and building improvements as bid. Roll call vote resulted as follows:

Yes: Kobus, Maye, McCluskey, Rothrauff, Chung, Fay, Kowalczyk

No: None Motion carried

2. Approve 2021-2022 Student Fees

Mr. Adam Parisi, Assistant Superintendent for Finance and Operations, reviewed the Student Fees that were presented to the Board at the December 17 meeting for curriculum, supplies and other fees, transportation, extracurricular, lunch program, summer school, preschool, and child care or Kids' Corner. The fees for the 2021-2022 school year would remain the same. He said the need to receive timely approval of the fees is required to begin planning for the next school year's registration process.

President Kowalczyk entertained a motion to approve the Student Fees. Member Maye moved, seconded by Vice President Chung, to approve the Student Fees for the 2021-2022 school year. Roll call vote resulted as follow

Yes: Maye, McCluskey, Rothrauff, Chung, Fay, Kobus, Kowalczyk

No: None Motion carried

Board Discussion

President Kowalczyk said there was already discussion earlier regarding the Task Force and asked if anyone wanted to add anything. There was some discussion regarding full day, the upcoming survey, transportation, and arrival and departure at the schools.

Closed Session

President Kowalczyk said there was no need for Closed Session.

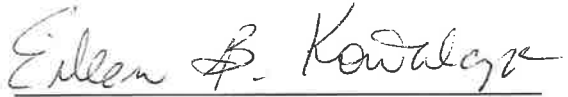
Adjournment

There being no further business to come before the Board, President Kowalczyk entertained a motion to adjourn the meeting. Member Maye moved, seconded by Vice President Chung, to adjourn the meeting. Roll call vote resulted as follows

Yes: McCluskey, Rothrauff, Chung, Fay, Kobus, Maye, Kowalczyk
No: None Motion carried and the meeting adjourned at 9:11 p.m.



Virginia Webster, Secretary



Eileen B. Kowalczyk, President

Date of approval: February 18, 2021