



Board of Education

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President Joe Sonnefeldt called the Regular Business Meeting of the Board of Education of October 18, 2018, to order at 7:00 p.m. Board members present: Vicki Chung, Dennis Composto, Eileen Kowalczyk, Brian Maye, and Joe Sonnefeldt. Absent: Jennifer Kobus and Gerald McCluskey.

Communications

Board of Education

NSSEO: Member Maye said he attended the October 3 meeting. He said in September there was an annual safety fair at Kirk. Students met first responders and were able to check out their equipment. There was a Homecoming Dance on September 14 that included alumnae and November 4 is NSSEO's 50th Anniversary Bash. The next meeting is November 7.

Education Foundation: Member Chung attended the October 9 meeting. She said the fall event on Friday, October 19, at The Red Barn was sold out. The deadline for the fall grant cycle applications is also October 19. The applications will be reviewed at the next meeting and applicants will find out before Thanksgiving. They are already starting plans for the upcoming spring event and plan to commemorate the Foundation's 20th anniversary. The next meeting is Tuesday, November 6, at 7:00 p.m. at Westbrook.

PTO Reports: Member Composto (Westbrook), Member Chung for Member Kobus (Lions Park), and Vice President Kowalczyk (Fairview) reported on PTO meetings and events at the schools.

Board President's Report: President Sonnefeldt

- Informed the Board that the November 1 meeting was cancelled.
- Asked if anyone was available to attend the October 26 Sunrise Connection meeting at the Mount Prospect Public Library. Member Composto and Vice President Kowalczyk said they might be available and they would let him know.
- Reminded the Board they needed a delegate to vote on the resolutions at the Joint Annual Conference. Vice President Kowalczyk said she would do it. He said the resolutions were at the Board member places and asked them to review them for the November meeting so they could give Vice President Kowalczyk direction on how the Board wants her to vote.

Community Comments

President Sonnefeldt explained that this was the first of two opportunities for community to address the Board. He asked that people who had questions please complete a card at the back table and either the Board President or an administrator would contact them with the information. An audience member addressed the Board. She said she has three children in the district and thanked the Board for the countless hours they give. She said she attended the October 11 Community Forum and thinks the Board should go for the four additional classrooms at Fairview. She said many residents shared concerns at the meeting about developments in the village and hopes the district is working with the village about the developments and approximate 40 students from 342 units.

Staff Reports

- Presentation of FY18 Draft Audit

Mr. Adam Parisi, Assistant Superintendent for Finance and Operations, introduced Ms. Betsy Allen and Mr. John Epperson from Miller, Cooper & Co., Ltd. Ms. Allen spoke about the letters to the Board and the annual draft audit and explained that the audit is designed to express an opinion on the 2018 financial statements. Ms. Allen talked about several of the GASB statements and said there was some issues with the Teachers Health Insurance Security Fund (THIS) report statewide. She said when she looked at

contributions reported, the liabilities were wrong. She said THIS is handled through Central Management Services (CMS) and they have tried to contact CMS but have not had a response. She said there would not be any final reports issued until CMS has the resolution to this matter. She also commented that ISBE is aware of the issue.

Ms. Allen said there were no difficulties with management doing the audit. There were recent changes in the business office and they are working with Mr. Parisi and his staff to recommend good procedures for bank reconciliation. Ms. Allen said the risk assessment on technology was reported last year and again this year. They want districts to be proactive regarding technology and data security and said District 57 has been doing this. Ms. Allen and Mr. Parisi answered many questions from the Board. President Sonnefeldt thanked Ms. Allen and Mr. Parisi. He said the difference between the budgeted deficit and the actual deficit was the best this year since he has been on the Board and gave Mr. Parisi credit for this. Mr. Parisi said the Board would normally accept the audit at the November meeting but will not do so until the THIS issue is cleared up. He said he would keep the Board informed.

- Summer 2019 Construction Projects Planning

Mr. Adam Parisi, Assistant Superintendent for Finance and Operations, did a presentation based on the Master Facility Plan (MFP) to show the work planned for summer 2019. He said the plans are much different than previous years due to the successful referendum. Carole Pugh of Green Associates, the district's architect, and the principals joined him in reviewing the work for each building.

Lincoln: Rebuild the service delivery ramp and retaining walls, which are crumbling. This area frequently floods and has needed attention for quite some time, but has been postponed due to budget cuts. The estimated cost is \$270,000. Duct work for the HVAC system is also planned and repair of rotted wood and aluminum window sills in the 300 wing, at an estimated cost of \$25,000 each.

Westbrook: Improve the playground by adding a bank of six swings, to better meet the needs created by expanded enrollment. The estimated cost is \$20,000, some of which the Westbrook PTO has offered to cover, using proceeds from the successful Walk for Westbrook fundraisers. We also will request some funding from the Mount Prospect Park District, through our inter-governmental agreement with them.

Lions Park: Replace the fire sprinkler system, at an estimated cost of \$250,000. The sprinklers at Fairview were replaced last summer. Also plan to rebuild the parking lot, at a cost of \$475,000. Due to space constraints, the footprint will not be able to be changed nor additional parking spots added, but it will eliminate structural and flooding issues. The sprinklers and parking lot have been in place since Lions Park was built 25 years ago.

Fairview: Add four additional classrooms, add storage space off the gym and increase seating in the multipurpose room/cafeteria by removing the stage and a storage area. A two-classroom option was also considered, but the Board directed administration to pursue four to meet long-term needs. The estimated cost is \$3.5 million. The Fairview project would alleviate serious overcrowding in the building, which is currently at capacity and expected to get worse as enrollment increases. This would allow sections to be added when necessary, thereby reducing class sizes in some of the larger grades. It would create more space in the cafeteria, which is currently very crowded and difficult to navigate. The expansion would also relieve some of the disruption and distraction caused by multiple groups sharing small spaces, and would enable grade-level teams to be in close proximity rather than spread throughout the building. It would create much-needed storage for things like lunch tables and science module kits. Two of the new classrooms would be on the west side of the gym (where the foursquare courts are currently drawn); the other two would be off the northwest side of the building, next to the parking lot.

Administration Building: Replace the HVAC system, which is original to the 1950's building and frequently malfunctions. The plan is to use as much of existing ductwork as possible. The expected cost will be around \$70,000.

Board discussion followed with Mr. Parisi answering many questions. The Board wants Mr. Parisi to check with the Village of Mount Prospect regarding TIF dollars for expansion of the Lions Park parking lot at a later date and possibly help from the Park District with whom the district has an intergovernmental agreement. They also want Mr. Parisi to check with the village regarding impact fees for the new developments.

Mr. Parisi said the projects identified for 2019 are the highest-priority items on the district’s long-term Master Facility Plan. Construction projects are generally paid out over two years. For FY19, \$4 million has been set aside for the expansion/maintenance and any remaining funds would come out of the FY20 budget. The Board gave Mr. Parisi consensus to move forward. Bids will be prepared and distributed to subcontractors in December. The Board will be asked to approve bids for summer construction in January 2019.

- Superintendent’s Report

Superintendent Aumiller

- Stated that the Strategic Plan update was in the packet and asked the Board if they had questions. She answered one question regarding items that had action plans that had begun and when they would proceed.
- Informed the Board that the state is having problems with data for the Report Cards and getting them ready for October 31.
- Reported on a Freedom of Information Act (FOIA) request that was received on October 1 from Luke Ranard. He requested documents that relate to sign language interpreters that are employed, contracted, or used by the district. Dr. Aumiller said we responded on October 5 and informed Mr. Ranard that we have not had the need to use sign language interpreters.

Consent Agenda

President Sonnefeldt presented the Consent Agenda. He said there was no need to pull the minutes of the September 27 meeting because Member Kobus was the only member not present at that meeting. He asked if anyone had any other item they wanted pulled from the Consent Agenda but no one did. Member Maye reviewed the bills and said everything was in order. President Sonnefeldt entertained a motion to approve the items of the Consent Agenda. Vice President Kowalczyk moved, seconded by Member Maye, to approve the following items of the Consent Agenda.

- Item 1. Minutes of the Regular Business Meeting of September 27, 2018 – Open Session
- Item 2. Personnel Transactions

Approve the employment of the following certified individual:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hire Date</u>	<u>Salary</u>
Kelly Brunning	Certified Nurse	Fairview	10/18	*\$50,505/year

*Salary includes Board paid TRS and will be prorated for number of work days for 2018-19 school year

Approve the employment of the following ESP individuals:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hire Date</u>	<u>Salary</u>
Margaret Hindmand	Instructional Assistant	Fairview	10/1/18	\$13.50/hour
Sarah Whitney	Instructional Assistant	Lincoln	9/27/18	\$13.50/hour

Accept the resignation of the following ESP employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Mark Rusk	Building Technology Asst.	Lions Park	10/5/18

- Item 3. Financial Reports – September 2018
- Item 4. Accounts Payable Bills

Roll call vote resulted as follows

Yes: Chung, Composto, Kowalczyk, Maye, Sonnefeldt
No: None
Absent: Kobus and McCluskey Motion carried.

Unfinished Business

None

Community Comments

President Sonnefeldt said this was the second opportunity if anyone from the audience wished to address the Board. One audience member addressed the Board stating that her girls have felt sensitivity to bad air at Lincoln. Mr. Parisi said the air quality tests at Lincoln have been good and they are done on a regular basis.

New Business

None

Board Discussion – Debrief of October 11, 2018 Community Forum

President Sonnefeldt said he received a handful of surveys from the meeting and they were positive. Member Chung said the community asked the Board to check with the village for compensation for the new developments, especially the Maple Street one, and questioned if the \$9,740 paid by the village was enough. Mr. Parisi said based on the most recent Annual Financial Report (AFR) that is typical of what all villages do within TIF districts. He does not see additional money coming to the district for the development areas unless there is an ordinance from the village. Board discussion continued regarding possible construction at Lincoln and how soon bonds could be issued. Mr. Parisi said the bonds are pretty much capped and it would take a building referendum to build a new Lincoln. He reminded the Board that when we went to the community for the referendum, we said the referendum should keep the district good financially for about 10 years.


Closed Session

President Sonnefeldt said there was no need for closed session.

Adjournment

There being no further business to come before the Board, President Sonnefeldt entertained a motion to adjourn the meeting. Member Chung made a motion, seconded by Member Maye, to adjourn the meeting. Roll call vote resulted as follows

Yes: Composto, Kowalczyk, Maye, Chung, Sonnefeldt
No: None
Absent: Kobus and McCluskey Motion carried and the meeting adjourned at 8:56 p.m.



Virginia Webster, Secretary



Joe Sonnefeldt, President

Date of approval: November 15, 2018