



## Board of Education

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President Joe Sonnefeldt called the Regular Business Meeting of the Board of Education of February 21, 2019, to order at 7:03 p.m. Board members present: Vicki Chung, Jennifer Kobus, Eileen Kowalczyk, Gerald McCluskey, and Joe Sonnefeldt. Dennis Composto arrived at 7:25 p.m. Absent: Brian Maye.

### Communications

#### Board of Education

*NSSEO:* Member Chung attended the February 6 meeting for Member Maye. She said the Shining Star was a fifth grader who had been at NSSEO since she was three years old and transferred this year to Westgate School in Arlington Heights. She was proud of being able to make friends at her new school. There will be a major change with Miner and Kirk Schools. Miner will be EC to grade eight and Kirk will be for students high school to age 21. A second Round Table will be held on March 8 from 9-11 and people should RSVP by March 1. The next meeting is Wednesday, March 6, at 7:00 p.m.

*Education Foundation:* Member Kowalczyk attended the February 6 meeting for Member Chung. She said they are working on the upcoming Spring Gala scheduled for April 6 at Victoria in the Park. They are looking at interactive televisions or enhancing security by adding cameras maybe in the hall with the money raised. The next meeting is March 6 at 7:00 p.m. at Westbrook.

*PTO Report:* Member Kobus reported on the Lions Park PTO meeting and events at the school.

*Board President's Report:* President Sonnefeldt informed the Board that the March 7 meeting was cancelled.

### Community Comments

President Sonnefeldt explained that this was the first of two opportunities for community to address the Board. He asked that people, who had questions, please complete a card at the back table and either he or an administrator would contact them with the information. Three people addressed Board. The first person spoke about the discussion of class sizes at the last meeting and questioned the agenda. He also asked that if a parking lot is the result of the district purchasing property near Lions Park, that the district provide dense landscaping by that lot and the previous lot. A second person stated that she is against Chromebooks for fifth grade students. The third person was a coach for the Robotics Team. He and several students spoke and asked the Board for financial support for the team to compete at the World level. They demonstrated a couple of items and the Board commented on how impressed they were with the Robotics Team projects.

### Staff Reports

#### Superintendent's Report

- Freedom of Information Act (FOIA) Requests

Superintendent Aumiller reported on two FOIA requests that the district received.

- The first request was received on January 26, 2019 from Samantha Van Buren. She requested a copy of the PowerPoint that Adam Parisi presented at the January 24 Board meeting that showed costs of Kids' Corner and the lowering of Kids' Corner fees. She also requested for at least the last 12 months, the district's financials that show how "Other Revenue" is spent.

We responded to her on February 4 and sent her the PowerPoint presentation. We also sent her the 2019 Official Budget Summary of Revenues and Expenditures.

- The second request was received on February 11, 2019, which was a commercial request from Bethany Simpson of SmartProcure. She requested for purchase orders dated June 28, 2018 to current: *purchase order number; purchase date; line item details; line item quantity; line item price; and vendor id number, name, address, contact person and their email address.*

We responded on February 13 and sent her two documents from Skyward that included the information she requested.

- Preview of FY20 Staffing Plan

Superintendent Aumiller shared with the Board the proposed FY20 Staffing Plan. She explained that there is a class at Fairview sitting at 26-27. She said when the student number gets to 26-27, we would hire three instructional assistants that would cost about the same as a teacher. She said we have the space if the Board would want to add another section at Fairview. The staffing plan also included an additional assistant principal for Lincoln and eliminated the student services coordinator position. There was Board discussion about watching the class sizes and also regarding the additional assistant principal position. Adam Parisi, Assistant Superintendent for Finance and Operations, and Paul Suminski, Principal – Lincoln Middle School, shared the rationale for the additional assistant principal and comparative data from surrounding districts. The new assistant principal would take over the responsibilities of the student services coordinator and would help with the special education scheduling and evaluations. The position has to be an administrative position to deal with evaluations and personnel issues. The Board agreed to wait on adding another section to Fairview. Dr. Aumiller said she would make the adjustment to the staffing plan and that it would be on the March 21 agenda for approval.

- Curriculum Cycle Update

Dr. Aumiller said the information on the curriculum review cycle update was in the packet. She said the items were highlighted in the Environmental Scan. She asked if anyone had any questions but no one did.

- Communications Plan Update

Superintendent Aumiller said the Communications Plan is done every year but she thought the Board would like to see it. There was some Board discussion about sending an email out with the agenda for the Board meetings and Dr. Aumiller agreed that could be done.

- Lions Park Neighbors Complaint Update

President Sonnefeldt said a Lions Park neighbor sent a letter to Adam Parisi explaining how they and other neighbors have experienced flooding since 1996 when Lions Park was rebuilt. Mr. Parisi contacted the people and also Public Works who is going to look at the area to see what could be done. Maybe grading would solve the problem and that could possibly be done this year. After the purchase of the new property and when work is done there, maybe some trenching could be another solution. President Sonnefeldt said he received another letter that day from the neighbor thanking Mr. Parisi for looking into the matter.

- Lincoln Robotics Travel and Fundraising

Mr. Adam Parisi, Assistant Superintendent for Finance and Operations, addressed the Board regarding travel, participation, and fundraising activities for the Lincoln Robotics Club in the World Robotics Competition. Mr. Parisi said, per Board policy, overnight trips must have prior approval of the Board. He said the Robotics Club operates in a different manner than any other club or sport in the district. All other clubs bring in enough revenue to cover expenses, salaries and registration fees. Athletic competition stops at state and when students qualify for state, no additional district money is spent. He said the Robotics Club plans to fundraise for money to cover team clothing, props and materials for the competition (\$1,650 to \$3,450), and the \$1,000 entrance fee. The Board approved by consensus the Lincoln Robotics Club travel to and participation in the World Robotics Competition, as well as, fundraising for the necessary items they want to purchase for the World Competition.

### Consent Agenda

President Sonnefeldt presented the Consent Agenda. He said there was no need to pull the minutes because all members were present at the January 24 meeting. He asked if any Member wanted any item pulled. Member Chung asked that Item 2, Personnel Transactions, be pulled. Member Chung said she was sad to see Ms. Cassie Black leave but excited for her. President Sonnefeldt asked Ms. Black to tell the Board about her reason for leaving. Ms. Black said she has been in law school the past four years and has been offered a position with an educational law firm and is excited to start her new position but, at the same time, sad to

leave the district. The Board wished her well. Member McCluskey reviewed the bills and said everything was in order. President Sonnefeldt entertained a motion to approve the Consent Agenda. Vice President Kowalczyk moved, seconded by Member Kobus, to approve the Consent Agenda as follows

Item 1. Minutes of the Regular Business Meeting January 24, 2019 – Open and Closed Sessions

Item 2. Personnel Transactions

Accept the resignation of the following administrator:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Cassie Black	Asst. Supt. of Curriculum & Instruction	Admin	6/30/19

Approve another year leave of absence of the following certified employees:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Anne Senn	Teacher - ELL	Lions Park	End of 2018-19 School Year
Kimberly Visser	Teacher – Enrichment	Fairview	End of 2018-19 School Year

Accept the retirement of the following certified employees:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Lee Ann Kuhn	Teacher – Special Ed	Lincoln	End of 2018-19 School Year
Jean Morris	Teacher – Special Ed	Lincoln	End of 2018-19 School Year

Accept the resignation from second year leave of absence of the following certified employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Joanna Ziemian	Teacher - .5 Spanish/.5 ELL	Lincoln	End of 2018-19 School Year

Approve the resignation of the following ESP employees:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Breanna McCann	Instructional Assistant	Lions Park	3/1/19
Katherine Zak	Instructional Assistant	Lions Park	2/15/19

Item 3. Financial Reports – January 2019

Item 4. Accounts Payable Bills

Item 5. Approve Attorney, Architect, and Construction Manager

Item 6. Approve Resolution 190221 Authorizing Intervention in Property Tax Appeal Cases

Roll call vote resulted as follows

Yes: Chung, Composto, Kobus, Kowalczyk, McCluskey, Sonnefeldt

No: None

Absent: Maye Motion carried.

**Unfinished Business**

1. Approve Board Policy 6:200 – Instructional Arrangements (Grouping in Classes)

President Sonnefeldt said the Board had previously discussed this policy and opened the discussion.

Member Chung summarized by saying that she thought it would have been a good idea to have number ranges in the policy but through discussion, has decided that each year the current Board should have the opportunity to decide. Board members agreed with her statement. President Sonnefeldt entertained a motion to approve the policy. Member Chung moved, seconded by Member McCluskey, to approve Policy 6:200.

Roll call vote resulted as follows

Yes: Composto, Kobus, Kowalczyk, McCluskey, Chung, Sonnefeldt

No: None

Absent: Maye Motion carried.

**Community Comments**

President Sonnefeldt said this was the second opportunity if anyone from the audience wished to address the Board. Mr. David Roe, Robotics Team Coach, and three members of the Robotics Team thanked the Board for the opportunity to go to the World Robotics Competition.

**New Business**

1. **Approve Board Policy 7:270 Administering Medicines to Students**

Superintendent Aumiller explained that when Policy 7:270 was approved on January 24, a section on “School District Supply of Undesignated Epinephrine Injectors” was inadvertently omitted. She said in order to get the policy into practice quickly, the Policy Committee was asking the Board to waive the First Read and take action to approve the policy. Superintendent Aumiller read the section that was inadvertently omitted at the January 24 meeting. President Sonnefeldt entertained a motion. Vice President Kowalczyk moved, seconded by Member Kobus, to approve Policy 7:270 Administering Medicines to Students. Roll call vote resulted as follows

Yes: Kobus, Kowalczyk, McCluskey, Chung, Composto, Sonnefeldt  
No: None  
Absent: Maye Motion carried.

**Board Discussions**

**Web Site Posting of Board of Education Public Packet Materials**

Member Chung said she spoke to someone last month about posting packets prior to the meeting. She said this is what the village does and asked if presentations and minutes could be posted for the public before the meeting. President Sonnefeldt asked if this would be overly cumbersome and Superintendent Aumiller replied no. It was decided to do this but Superintendent Aumiller would decide if any of the material should be kept confidential until the Board meeting.

**Spring Community Forum Date**

President Sonnefeldt said they needed to pick a date after the election for the Community Forum. After some discussion, it was decided to move the April 4 meeting to April 11 which will be for the Superintendent’s evaluation. The Community Forum topic will be on implications of the TIF on the district so the Board asked Adam Parisi to check with Mike Cassady, Village Manager, about his availability for April 4, 8, or 10.

**Closed Session**

President Sonnefeldt said there was a need for Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. He said no action would be taken after closed session and entertained a motion. Member Chung moved, seconded by Vice President Kowalczyk, to move into closed session. Roll call vote resulted as follows

Yes: Kowalczyk, McCluskey, Chung, Composto, Kobus, Sonnefeldt  
No: None  
Absent: Maye Motion carried and the Board convened into Closed Session at 8:26 p.m.


**Regular Session**

Vice President Kowalczyk made a motion, seconded by Member Chung, to return to open session. All members present voted yes and the Board reconvened into open session at 9:24 p.m.

**Adjournment**

There being no further business to come before the Board, President Sonnefeldt entertained a motion to adjourn the meeting. Member Chung made a motion, seconded by Vice President Kowalczyk, to adjourn the meeting. All members present voted yes and the meeting adjourned at 9:25 p.m.

  
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Virginia Webster, Secretary

  
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Joe Sonnefeldt, President

Date of approval: March 21, 2019