



## Board of Education

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### **Call to Order and Roll Call**

President Eileen Kowalczyk called the Regular Business Meeting of the Board of Education of March 17, 2022, held at Fairview School, to order at 7:01 p.m. Board members present were Vicki Chung, Kimberly Fay, Corrin Bennett-Kill, Jennifer Ciok, and Eileen Kowalczyk. Absent: Jennifer Kobus.

Pledge of Allegiance

President Kowalczyk administered the Oath of Office to new Board member Chris Lettow.

### **Communications**

#### **Board of Education**

- **NSSEO:** Member Chung attended the last meeting on March 2. She said the Shining Stars were three students from Kirk School. In addition, there was a ribbon-cutting ceremony for a new gym, sensory space and elevator at Timber Ridge. The next meeting is on April 6.
- **Education Foundation:** Member Ciok shared the focus of the last meeting was the Derby Gala being held on April 9. Tickets are now on sale.
- **PTO Reports:** Vice President Fay (Lincoln), President Kowalczyk, and Member Lettow (Lions Park) reported on PTO meetings and events at the schools.
- **Board President Report:**
  - President Kowalczyk said there was not a need for the April 7, 2022 meeting
  - President Kowalczyk stated that it was time to approve the Appointment of Chris Lettow to Fill the Board of Education Vacancy

President Kowalczyk entertained a motion to approve the appointment of Chris Lettow. Member Chung moved, seconded by Member Ciok. Roll call vote resulted as follows

Yes: Bennett-Kill, Chung, Ciok, Fay, Kobus, Kowalczyk  
Absent: None  
No: None Motion carried.

President Kowalczyk congratulated and welcomed Mr. Lettow to the Board.

### **Community Comments**

President Kowalczyk said there were two times on the agenda for community comments. Each time the Board would listen for up to 60 minutes and asked people to limit their time speaking to three minutes.

- The first to address the Board was a community member that would like the District to consider using solar panels for environmental purposes.
- A parent addressed the Board to revisit the space issues at Lincoln because class sizes are larger at Lincoln than the state average.

**Staff Reports**

❖ **Superintendent Report**

- State of Schools

Superintendent Gorr welcomed Member Lettow. Dr. Gorr stated that we continue to see COVID number decline. She then explained that the new matrix is on the District website with the recommended updates from our last meeting.

- Curriculum Review Cycle

Assistant Superintendent of Curriculum and Instruction Kristin Vonder Haar, supplied a memo regarding the Curriculum Cycle to the board. A Board Member asked for the possibility of adding more choices for students at Lincoln. The Board had a short discussion, and President Kowalczyk thanked Dr. Vonder Haar for the added information and explanations.

- Professional Development Plan

Superintendent Gorr asked if any Board members had questions on the Professional Development plan memo in the Board packet. There were no questions.

- Freedom of Information Act

There was one FOIA to report. Superintendent Gorr shared the following information:

On February 24, 2022, a request was made from Ted Novak requesting the disclosure of various public records. A response was sent on March 1, 2022.

**Consent Agenda**

President Kowalczyk said it was necessary to pull the February 24, 2022, closed session minutes from the Consent Agenda because all members were not present at the meetings.

Item 1. Minutes of the following Board of Education Meeting

President Kowalczyk entertained a motion to approve the February 24 closed session minutes. Vice President Fay moved, seconded by Member Ciok. Roll call was as follows

- Yes: Ciok, Fay, Bennett-Kill, Kowalczyk  
 Abstain: Chung, Lettow  
 Absent: None Motion carried.

Item 1. Minutes of the following Board of Education Meetings

President Kowalczyk entertained a motion to approve the remaining minutes.

- Regular Business Meeting February 17, 2022 – Open and Closed Sessions
- Special Meeting February 24, 2022 – Open Session
- Special Meeting March 3, 2022 – Closed Session
- Special Meeting March 10, 2022 - Closed Session

Member Chung moved, seconded by Vice President Fay. Roll call was as follows

- Yes: Ciok, Fay, Bennett-Kill, Kowalczyk, Chung  
 Abstain: Lettow  
 Absent: None Motion carried.

President Kowalczyk entertained a motion to approve the remaining items of the Consent Agenda. Member Bennett-Kill reviewed the bills and said everything was in order. Vice President Fay moved, seconded by Member Chung, to approve the following items of the Consent Agenda

## Item 2. Personnel Transactions

That the Board of Education accept the resignation of the following administrative employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Paul Suminski	Principal	Lincoln	06/30/22

That the Board of Education approves the employment of the following certified individual:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hire Date</u>	<u>Salary</u>
Higgs, Dolores	Bilingual Interventionist	Westbrook	02/18/22	*\$62,150

\*Salary includes Board paid TRS

That the Board of Education approve a leave of absence for the following certified employee:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Kristen Manteuffel	Enrichment Teacher	Lions Park	End of 2021-22 School Year

That the Board of Education approves the honorable dismissal of the following certified employees:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Maureen Fallon	Kindergarten Teacher .5 FTE	Westbrook	06/01/22
Jennifer Licato	Kindergarten Teacher .5 FTE	Westbrook	06/01/22
Ryan Nielsen	PE Teacher .2 FTE	Westbrook	06/01/22

That the Board of Education accept the resignation from the following certified employees:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Patricia Diamantopoulos	World Language .5 FTE	Lincoln	End of 2021-22 School Year
Rebecca Hill	Special Education	Westbrook	End of 2021-22 School Year
Amanda Trame	Special Education	Fairview	08/1/22

That the Board of Education approves the employment of the following ESP individual:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hire Date</u>	<u>Salary</u>
Mavreen Dunlavy	Instructional Assistant	Lions Park	02/24/22	\$17.63

That the Board of Education accepts the resignation of the following ESP employees:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Patricia Diamantopoulos	Instructional Assistant .5 FTE	Lincoln	End of 2021-22 School Year
Thomas O'Rourke	HR Coordinator	Admin	03/17/22

## Item 3. Financial Reports – February 2021

Item 4. Accounts Payable Bills Totaling \$464,124.57

Item 5. Approve Three-year Contract for Miller Cooper & Co., Ltd. as District Auditor

Roll call vote resulted as follows

Yes: Chung, Lettow, Bennet-Kill, Ciok, Fay, Kowalczyk

No: None Motion carried.

### **Unfinished Business**

1. Approve the Following Board of Education Policies

Policy	Title
2:20	Powers and Duties of the School Board; Indemnification
2:105	Ethics and Gift Ban
2:110	Qualifications, Term, and Duties of Board Officers
2:120	Board Member Development
2:150	Committees
2:220	School Board Meeting Procedure
2:260	Uniform Grievance Procedure
3:40	Superintendent
3:50	Administrative Personnel Other Than the Superintendent
3:60	Administrative Responsibility of the Building Principal
4:60	Purchases and Contracts
4:80	Accounting and Audits
4:110	Transportation
4:120	Food Services
4:150	Facility Management and Building Programs
4:160	Environmental Quality of Buildings and Grounds
4:165	Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
4:170	Safety
4:175	Convicted Child Sex Offender; Screening; Notifications
5:10	Equal Employment Opportunity and Minority Recruitment
5:20	Workplace Harassment Prohibited
5:30	Hiring Process and Criteria
5:50	Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco
5:90	Abused and Neglected Child Reporting
5:100	Staff Development Program
5:120	Employee Ethics; Conduct; and Conflict of Interest
5:125	Personal Technology and Social Media; Usage and Conduct
5:150	Personnel Records
5:185	Family and Medical Leave
5:200	Terms and Conditions of Employment and Dismissal
5:210	Resignations
5:220	Substitute Teachers
5:250	Leaves of Absence
5:260	Student Teachers
5:330	Sick Days, Vacation, Holidays, and Leaves
6:15	School Accountability
6:20	School Year Calendar and Day
6:50	School Wellness

6:60	Curriculum Content
6:120	Education of Children with Disabilities
6:130	Program for the Gifted
6:135	Accelerated Placement Program
6:180	Extended Instructional Programs
6:340	Student Testing and Assessment Program
7:10	Equal Educational Opportunities
7:20	Harassment of Students Prohibited
7:30	Student Assignment and Intra-District Transfer
7:50	School Admissions and Student Transfers To and From Non-District Schools
7:60	Residence
7:70	Attendance and Truancy
7:80	Release Time for Religious Instruction/ Observance
7:150	Agency and Police Interviews
7:160	Student Appearance
7:165	School Uniforms
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment
7:190	Student Behavior
7:200	Suspension Procedures
7:210	Expulsion Procedures
7:240	Conduct Code for Participants in Extracurricular Activities
7:250	Student Support Services
7:260	Exemption from Physical Education
7:290	Suicide and Depression Awareness and Prevention
7:310	Restrictions on Publications; Elementary Schools
7:340	Student Records
7:345	Use of Educational Technologies; Student Data Privacy and Security
8:70	Accommodating Individuals with Disabilities
8:100	Relations with Other Organizations and Agencies

Member Bennett-Kill moved to approve and Member Chung seconded. Roll call vote resulted as follows:

Yes: Ciok, Fay, Bennett-Kill, Chung, Lettow, Kowalczyk

No: None

Abstain: None

Motion Carried

### **Community Comments**

President Kowalczyk said this was the second time for community comments. There were none.

### **New Business**

#### 1. Approve FY22 Preliminary Staffing Plan

President Kowalczyk asked if there were any questions on the approval of the FY22 Staffing plan. A Board Member wanted to touch on the topic of Lincoln Middle School and the building needs. She asked Superintendent Gorr to give the current status of the building. Superintendent Gorr shared that the District is reviewing all facilities and would like to come back to the Board with an analysis of the situation and get the Board's input and recommendations. President Kowalczyk asked to keep in mind the budget constraints. Other Board members agreed that a state of the District, and especially Lincoln, would be

good for the community. Superintendent Gorr confirmed the administration would return to the Board with a report defining the state of the District.

President Kowalczyk entertained and moved with a motion to approve the FY22 Preliminary Staffing Plan. Vice President Fay seconded. Roll call vote resulted as follows

Yes: Fay, Bennett-Kill, Chiok, Lettow, Chung, Kowalczyk  
No: None Motion carried.

**Board Discussion**

None

**Closed Session**

President Kowalczyk said there was a need for closed session for the following reasons.

1. For or the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.
2. Collective negotiating matters between the public body and its employees of their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Member Chung made a motion to go into closed session and Member Lettow seconded the motion. Board convened into Closed Session at 8:09 p.m.

**Regular Session**

Member Ciok made a motion, seconded by Member Chung, to return to open session. All members voted yes and the Board reconvened into open session at 9:34 p.m.

**Adjournment**

There being no further business to come before the Board, President Kowalczyk entertained a motion to adjourn the meeting. Member Ciok made a motion, seconded by Member Lettow, to adjourn the meeting. Roll call vote resulted as follows

Yes: Bennett-Kill, Ciok, Chung, Fay, Lettow, Kowalczyk  
Absent: Kobus  
No: None Motion carried and the meeting adjourned at 9:35 p.m.



Roberta Flack, Secretary



Eileen B. Kowalczyk, President

Date of approval: April 21, 2022